WEBSITE TERMS AND CONDITIONS OF USE

ALTIMAX (PTY) LTD

Registration number 2003/017795/07

www.altimax.co.za

Item	Detail
Document type	Website terms and conditions of use
Version	1.0
Effective date	October 2026
Next scheduled review	September 2027
Approved by	A Carstens — Managing Director
Read with	Altimax POPIA Manual (privacy notice); Altimax Cookie Notice; Altimax PAIA Manual; Altimax Terms and Conditions for Digital Learning Products and CPD Training Sessions
Published at	www.altimax.co.za

Please read these terms carefully. They contain provisions that limit the liability of Altimax and that impose obligations on you. By accessing or using this website you agree to be bound by them.

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1. ACCEPTANCE OF THESE TERMS

These terms and conditions ("Terms") govern your access to and use of www.altimax.co.za and any other website, microsite, portal or application operated by Altimax (Pty) Ltd that links to these Terms (the "Website").

By accessing or using the Website you confirm that you have read, understood and agree to be bound by these Terms. The Altimax POPIA Manual and Cookie Notice are not contract terms; they are statutory disclosures explaining how Altimax handles personal information, and nothing in them constitutes consent given by you merely by browsing the Website. If you do not agree to these Terms, you must not use the Website.

If you are using the Website on behalf of an organisation , you warrant that you are authorised to bind that organisation to these Terms, and references to "you" include that organisation .

These Terms constitute an agreement in writing between you and Altimax for all legal purposes, including for the purposes of the Electronic Communications and Transactions Act 25 of 2002 ("ECTA").

2. INFORMATION ABOUT ALTIMAX

The following information is provided in accordance with section 43 of ECTA.

Item	Detail
Full legal name	Altimax (Pty) Ltd
Legal status	Private company incorporated in the Republic of South Africa
Registration number	2003/017795/07
VAT registration number	4520207285
Directors	MG Wanland (Executive Chairperson); A Carstens (Managing Director); E Verryne (Director)
Principal business	Accounting, auditing, assurance, tax, financial reporting, advisory and training services
Physical address and registered office	First Floor, Building B, Jigsaw Park, 14 Einstein Street, Highveld Techno Park, Centurion, 0169
Postal address	PostNet Suite 60, Private Bag X132, Centurion, 0046
Telephone	+27 (0)82 809 7841
Email	info@altimax.co.za

Item	Detail
Training and CPD enquiries	cpd@altimax.co.za
Website	www.altimax.co.za and the online store at shop.altimax.co.za
Professional registrations	Accredited with the Financial and Accounting Services Sector Education and Training Authority (FASSET), accreditation number A585000133
Website host	eLearnSolutions
Domain name registrar	AfriHost

Digital learning products and CPD training sessions are sold through the Altimax online store at shop.altimax.co.za. Those purchases are governed by the separate Altimax Terms and Conditions for Digital Learning Products and CPD Training Sessions, summarised in clause 13 of these Terms.

3. DEFINITIONS

Term	Meaning
AI Tools	Artificial intelligence, machine learning, large language models, neural networks, natural language processing and any other automated or algorithmic tools or systems
Altimax, we, us, our	Altimax (Pty) Ltd, registration number 2003/017795/07, and where the context requires, its directors, employees, contractors and agents
Content	All material on the Website, including text, editorial, designs, graphics, images, audiovisual material, reports, publications, documents, software, data, layouts, and logos
Submission	Any material, information, enquiry, comment, feedback, idea or suggestion that you submit to or through the Website
Website	www.altimax.co.za and any other Altimax website, microsite, portal or application that links to these Terms

4. INFORMATION ON THE WEBSITE IS GENERAL ONLY

The Content on the Website is provided for general information purposes only. It is not, and must not be relied on as, accounting, auditing, tax, legal, financial or other professional advice.

The Content does not take account of your particular circumstances . Nothing on the Website constitutes an opinion, recommendation, assurance engagement, audit conclusion or any other form of professional service. Before making any decision or taking any action, you should obtain advice from a suitably qualified professional adviser who has considered your specific facts.

Altimax makes no representation or warranty that the Content is accurate, complete, current or fit for any particular purpose. Accounting standards, tax legislation, regulatory requirements and public sector reporting frameworks change frequently, and Content may become out of date. Altimax is under no obligation to update the Content.

5. NO CLIENT RELATIONSHIP

Your use of the Website, your submission of an enquiry, and any communication between you and Altimax arising from the Website do not create a client, engagement, advisory, fiduciary or professional relationship between you and Altimax.

Altimax accepts appointments only after completing its client acceptance procedures, including independence, conflict of interest and statutory identification and verification checks, and only on the basis of a signed engagement letter. The terms of that engagement letter, together with any terms of business incorporated in it, govern the services rendered and prevail over these Terms in respect of those services.

Altimax will treat any information you submit in accordance with its professional obligations, including the confidentiality requirements of the IRBA and SAICA codes of professional conduct as they apply to prospective clients, and in accordance with the Altimax POPIA Manual.

6. ACCESS TO THE WEBSITE

The Website is made available on an "as is" and "as available" basis. Altimax does not warrant that the Website will be available uninterrupted, timely, secure or error-free, or that defects will be corrected.

Altimax may at any time, without notice and without liability, change, suspend, restrict or discontinue the Website or any part of it, change the Content, or impose limits on certain features.

You are responsible for the equipment, software and internet connectivity required to access the Website, and for the cost of that access.

You must be at least 18 years of age to use the Website. The Website is not directed at children and Altimax does not knowingly collect the personal information of children through it.

7. YOUR USE OF THE WEBSITE

You may use the Website only for lawful purposes and in accordance with these Terms. You must not:

- use the Website in any way that breaches any applicable law or regulation, including the Cybercrimes Act 19 of 2020;
- gain or attempt to gain unauthorised access to the Website, the server on which it is hosted, or any connected computer, database or network;
- interfere with or disrupt the Website or any network or server, including by introducing any virus, worm, trojan, logic bomb, ransomware or other malicious code;
- use any robot, spider, scraper or other automated means to access, monitor, index, copy or extract Content, other than by a search engine operating in the ordinary course under a valid robots.txt directive;
- use the Website or any Content as training data, input or reference material for the development, training, fine-tuning, validation or improvement of any AI Tool, whether for commercial or non-commercial purposes. This clause is directed at model training, fine-tuning and automated scraping, and does not prevent you from using an AI assistant to read or summarise a page for your own use, without the prior written consent of Altimax;
- systematically download, store, republish, frame, mirror or create a database from the Content;
- reverse engineer, decompile or disassemble any part of the Website, except to the extent that this restriction cannot lawfully be excluded;
- remove or alter any copyright, or other proprietary notice on the Website or on any Content;
- use the Website to transmit any unsolicited commercial communication, chain letter or other spam;
- submit any material that is unlawful, defamatory, obscene, discriminatory, harassing, threatening, misleading or that infringes the rights of any person;
- impersonate any person or misrepresent your affiliation with any person or entity; or
- use the Website or any Content in a manner that suggests that Altimax endorses you, your organisation or any product or service.

If Altimax has reasonable grounds to believe that you have breached this clause, it may suspend or terminate your access to the Website without notice and take any other action available to it in law, including reporting the matter to the relevant authorities.

8. INTELLECTUAL PROPERTY

All intellectual property rights in the Website and the Content, including copyright, logos, designs, databases and know-how, vest in Altimax or its licensors and are protected by South African and international law. The name "Altimax", the Altimax logo, the infinity device and the tagline "Solutions Impacting People" are trade marks of Altimax, whether registered or unregistered.

Subject to these Terms, Altimax grants you a limited, revocable, non-exclusive, non-transferable licence to access, view, download and print Content for your own personal or internal business use, provided that you:

(a) do not modify, adapt, translate or create derivative works from the Content;

(b) retain all copyright, trade mark and other proprietary notices displayed on the Content;

(c) do not sell or republish the Content, or use it to provide services to others, or imply an endorsement by Altimax; and

(d) acknowledge Altimax as the source where you refer to the Content.

This licence terminates automatically if you breach these Terms. All rights not expressly granted are reserved. Any other use of the Content, including reproduction, distribution, publication, transmission or adaptation, requires the prior written consent of Altimax, which may be obtained by contacting info@altimax.co.za.

9. SUBMISSIONS AND FEEDBACK

You are responsible for any Submission you make. You warrant that each Submission is accurate, that you are entitled to make it, and that it does not infringe the rights of any person or breach any law.

Submissions are not treated as confidential and do not place Altimax under any obligation of confidence, other than in respect of personal information, which is processed in accordance with the Altimax POPIA Manual.

Where you provide feedback, ideas or suggestions about Altimax, the Website or its services, you grant Altimax a royalty-free, perpetual, irrevocable, worldwide and sublicensable licence to use, reproduce and adapt that feedback for any purpose, without any obligation to you.

Altimax may, but is not obliged to, monitor, review, edit or remove any Submission.

10. LINKS AND THIRD PARTY CONTENT

The Website may contain links to websites, resources and content operated by third parties. Those links are provided for convenience only. Altimax does not control, endorse, verify or accept responsibility for any third party website or its content, products, services or privacy practices. Your use of any third party website is at your own risk and subject to that third party's own terms.

You may link to the home page of the Website provided that you do so in a way that is fair and lawful, that does not damage the reputation of Altimax or take unfair advantage of it, and that does not suggest any association, approval or endorsement where none exists. You may not frame the Website or any part of it, or establish a link from any website that is not owned by you, without the prior written consent of Altimax.

11. ELECTRONIC COMMUNICATIONS

You consent to receiving communications from Altimax electronically, including by email, and agree that all such communications satisfy any legal requirement that a communication be in writing. This does not constitute consent to direct marketing, for which Altimax requests consent separately.

An automated or manual acknowledgement of receipt of an electronic message by Altimax does not constitute acceptance of any offer or the conclusion of any agreement.

You acknowledge that the transmission of information over the internet is not completely secure and that Altimax cannot guarantee the security of information transmitted to or from the Website. Any transmission is at your own risk.

A data message is received only when it enters the recipient's information system and is capable of being retrieved and processed by the recipient. Data messages are regarded as sent from and received at the addresses recorded in clause 2 and in the details you supply to Altimax.

Altimax may intercept, block, filter, read and retain communications sent to it through the Website or its email systems, to the extent necessary for the security of its systems, for compliance with its legal and professional obligations and for record-keeping, and you consent to such interception as required by the Regulation of Interception of Communications and Provision of Communication-Related Information Act 70 of 2002.

12. PRIVACY AND COOKIES

Altimax processes personal information in accordance with the Protection of

Personal Information Act 4 of 2013. The Altimax POPIA Manual explains what personal information Altimax collects through the Website and otherwise, why it is collected, with whom it is shared, how long it is retained, and the rights available to data subjects. It is available at www.altimax.co.za.

The Website uses cookies and similar technologies. Strictly necessary cookies are required for the Website to function. Analytics, performance and marketing cookies are used only with your consent, which you may give or withdraw through the cookie banner or your browser settings. The Altimax Cookie Notice sets out the categories of cookies used, their purpose and their duration.

Requests for access to records held by Altimax may be made under the Promotion of Access to Information Act 2 of 2000 in accordance with the Altimax PAIA Manual, which is available at www.altimax.co.za .

13. TRAINING, EVENTS AND DIGITAL LEARNING

Digital learning products and CPD training sessions are sold through the Altimax online store at shop.altimax.co.za. Those purchases are governed by the **Altimax Terms and Conditions for Digital Learning Products and CPD Training Sessions**, which are published on the store and are accepted by the purchaser on completion of payment. Those terms prevail over these Terms in respect of any purchase.

In outline: bookings are made online only and close at 16:00 South African time on the business day before a live session; payment is made in advance through the online payment portal, in South African Rand inclusive of value-added tax; a course is licensed to one named person and may not be used for group viewing; and cancellation, refund, cooling-off and postponement rights are set out in full in those terms.

Training and CPD enquiries may be sent to cpd@altimax.co.za.

14. DISCLAIMER AND LIMITATION OF LIABILITY

To the maximum extent permitted by law, Altimax and its directors, employees, contractors and agents:

- disclaim all warranties, representations and conditions of any kind relating to the Website and the Content, whether express, implied or statutory, including as to accuracy, completeness, fitness for a particular purpose or non-infringement;
- will not be liable for any direct, indirect, incidental, special, consequential or punitive loss or damage, including loss of profit, revenue, goodwill, data or anticipated savings, arising out of or in connection with your access to, use of, or inability to use the Website or the Content, or your reliance on any Content, whether the claim is based in contract, delict, statute or otherwise, and even if Altimax was advised of the possibility of such loss; and

- will not be liable for any loss or damage caused by a virus, denial of service attack, interception, data breach, or other technologically harmful material that may infect your equipment or data as a result of your use of the Website or of any material downloaded from it or from any linked website.

Nothing in these Terms excludes or limits the liability of Altimax for loss caused by its gross negligence, which may not lawfully be excluded under section 51(1)(c) of the Consumer Protection Act, for death or personal injury caused by its negligence, for fraud or fraudulent misrepresentation, or for any other liability that cannot lawfully be excluded or limited, including under the Consumer Protection Act 68 of 2008.

You acknowledge that Altimax provides the Website free of charge, and that the exclusions and limitations in this clause are reasonable having regard to that fact and to the nature of the Content.

Where you are not a consumer as defined in the Consumer Protection Act, any claim arising out of or in connection with the Website must be instituted within one year after the cause of action arose. This clause does not apply to consumers, whose claims prescribe in terms of the Prescription Act.

15. INDEMNITY

You indemnify Altimax and its directors, employees, contractors and agents against any claim, demand, proceeding, loss, damage, penalty, cost or expense, including reasonable legal costs, arising out of or in connection with your breach of these Terms, your unlawful or negligent use of the Website, any Submission you make, or your infringement of the rights of any third party.

16. EMAIL DISCLAIMER

Email communications sent by Altimax and any attachments to them are confidential and intended solely for the addressee. If you receive an Altimax email in error you must notify the sender immediately and delete it, and you may not disclose, copy, distribute or act on its contents.

Views expressed in an email are those of the sender and do not necessarily represent those of Altimax unless the sender is expressly authorised to state them on behalf of Altimax. No contract may be concluded on behalf of Altimax by email unless the sender is duly authorised in writing to do so.

Altimax does not warrant that any email or attachment is free of viruses or other harmful code, and accepts no liability for damage arising from the use of email. Altimax will never request a change of banking details by email alone. If you receive a request to change payment details purporting to come from Altimax, you must

verify it telephonically using the contact details in clause 2 before acting on it.

17. AMENDMENT OF THESE TERMS

Altimax may amend these Terms at any time. The amended Terms take effect when published on the Website, and the effective date on the cover page will be updated. Your continued use of the Website after publication constitutes acceptance of the amended Terms. You should review these Terms periodically.

18. GENERAL

18.1 Governing law and jurisdiction

These Terms and any dispute or claim arising out of or in connection with them, including non-contractual disputes or claims, are governed by the law of the Republic of South Africa. The parties consent to the jurisdiction of the Magistrate's Court having jurisdiction, in terms of section 45 of the Magistrates' Courts Act 32 of 1944, notwithstanding that a claim may exceed the jurisdiction of that court. Either party may institute proceedings in any other court of competent jurisdiction. Complaints should first be sent to info@altimax.co.za so that they can be resolved directly. An unresolved consumer complaint may be referred to the National Consumer Commission.

18.2 Domicilium and notices

Altimax selects as its domicilium citandi et executandi for all purposes under these Terms the physical address set out in clause 2. Legal notices to Altimax must be delivered by hand or by prepaid registered post to that address, marked for the attention of the Managing Director. Notices to you may be sent to the email or postal address you have provided.

18.3 Severability

If any provision of these Terms is found to be invalid, unlawful or unenforceable, that provision is severable and the remaining provisions continue in full force and effect.

18.4 No waiver

No failure or delay by Altimax in exercising any right under these Terms operates as a waiver of that right, and no single or partial exercise of any right precludes any

further exercise of it.

18.5 Cession and assignment

Altimax may cede, assign or delegate its rights and obligations under these Terms without notice to you. You may not cede or assign your rights or delegate your obligations without the prior written consent of Altimax.

18.6 No partnership or agency

Nothing in these Terms creates a partnership, joint venture, employment or agency relationship between you and Altimax.

18.7 Whole agreement

These Terms constitute the whole agreement between you and Altimax regarding your use of the Website, and supersede all prior communications and representations on that subject. Where you have a signed engagement letter with Altimax, that engagement letter prevails in respect of the services covered by it.

18.8 Language

These Terms are drawn up in English, and the English version prevails over any translation.

19. CONTACT US

Questions about these Terms, requests for permission to use Content, complaints about the Website and reports of unlawful content may be directed to:

Detail	Particulars
Entity	Altimax (Pty) Ltd
For the attention of	The Managing Director
Email	info@altimax.co.za
Training and CPD enquiries	cpd@altimax.co.za

Privacy enquiries and requests by data subjects should be directed to the Information Officer at info@altimax.co.za, as described in the Altimax POPIA Manual.

Altimax (Pty) Ltd | Registration number 2003/017795/07

First Floor, Building B, Jigsaw Park, 14 Einstein Street, Highveld Techno Park, Centurion, 0169

info@altimax.co.za | www.altimax.co.za

ANNEXURE A — VERSION CONTROL

Version	Date	Nature of revision	Approved by
1.0		First issue of the Altimax Website Terms and Conditions of Use	[CONFIRM]
1.1	October 2026	Revised following external review: confidentiality aligned with the IRBA and SAICA codes; statutory disclosures no longer treated as contract terms; ECTA, time bar, jurisdiction, indemnity, licence, age and AI clauses corrected; training clause replaced with a cross-reference	[CONFIRM]